AISES

PROFESSIONAL CHAPTER HANDBOOK

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TAKE FLIGHT

AISES Professional Chapter Handbook

This handbook is provided to help AISES professional members form, govern, and maintain Professional Chapters. Provided are all the policies and forms necessary to establish and maintain a Professional Chapter. If you have any questions, please contact membership@aises.org.

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Introduction

AISES Mission

The American Indian Science and Engineering Society (AISES) is a national nonprofit organization focused on substantially increasing the representation of Indigenous peoples of North America and the Pacific Islands in science, technology, engineering, and math (STEM) studies and careers.

The Vision of AISES

The vision at AISES is for the next seven generations of Native people to be successful, respected, influential, and contributing members of our vast and ever-changing global community.

History

AISES was founded in 1977 by American Indian scientists, engineers, and educators. In view of the high dropout rates and low college enrollment and graduation rates of American Indians compared with all other ethnic groups in the United States and the severe underrepresentation of American Indians in the science and engineering fields, Native professionals resolved to create an organization that would identify and remove the barriers to academic success for Native students.

AISES is a nonprofit organization and is primarily funded by government and private contracts, as well as other donations, contributions, and revenue from membership dues. Through a variety of educational programs, AISES offers financial, academic, and cultural support to American Indians and Alaska Natives from middle school through graduate school. AISES builds partnerships with tribes, schools, other non-profit organizations, corporations, foundation, and government agencies to realize its goals. AISES especially helps American Indian students prepare for careers in science, technology, and engineering.

Public Statements

The Chief Executive Officer and the Chair of the AISES Board of Directors are authorized to represent AISES publicly.

AISES Members cannot publicly express their personal opinions on any topic and claim that the stated position is that of AISES.

AISES hereby requires that unauthorized individuals who publicly express opinions about AISES programs or positions must make the following disclaimer:

"The statements made, and views expressed here, are solely those of the author(s)/speaker(s) and do not necessarily represent the positions of the American Indian Science and Engineering Society ("AISES"). AISES, its directors, and officers are not responsible for this content."

All requests for information, or comments from the media and other persons, are to be referred to the Senior Director of Marketing.

Organizational Structure

AISES is governed by a 12-person Board of Directors. The Board is supported by Student Representatives from Canada and the United States, as well as by a Professional Chapter Council. The Chief Executive Officer and her team manage the administrative and programmatic operations of AISES. Additionally, AISES is guided by a Council of Elders. For current information about the AISES Board of Directors, Advisory Councils, Council of Elders, and Staff, please see: https://www.aises.org/about.

AISES Regions

AISES chapters are divided into seven regions, with a Regional Student Representative for each region. Note: Alaska is in Region 1; Canada is split among Regions 1, 5, and 6; Hawaii is part of Region 2; the Upper Peninsula of Michigan is within Region 5.
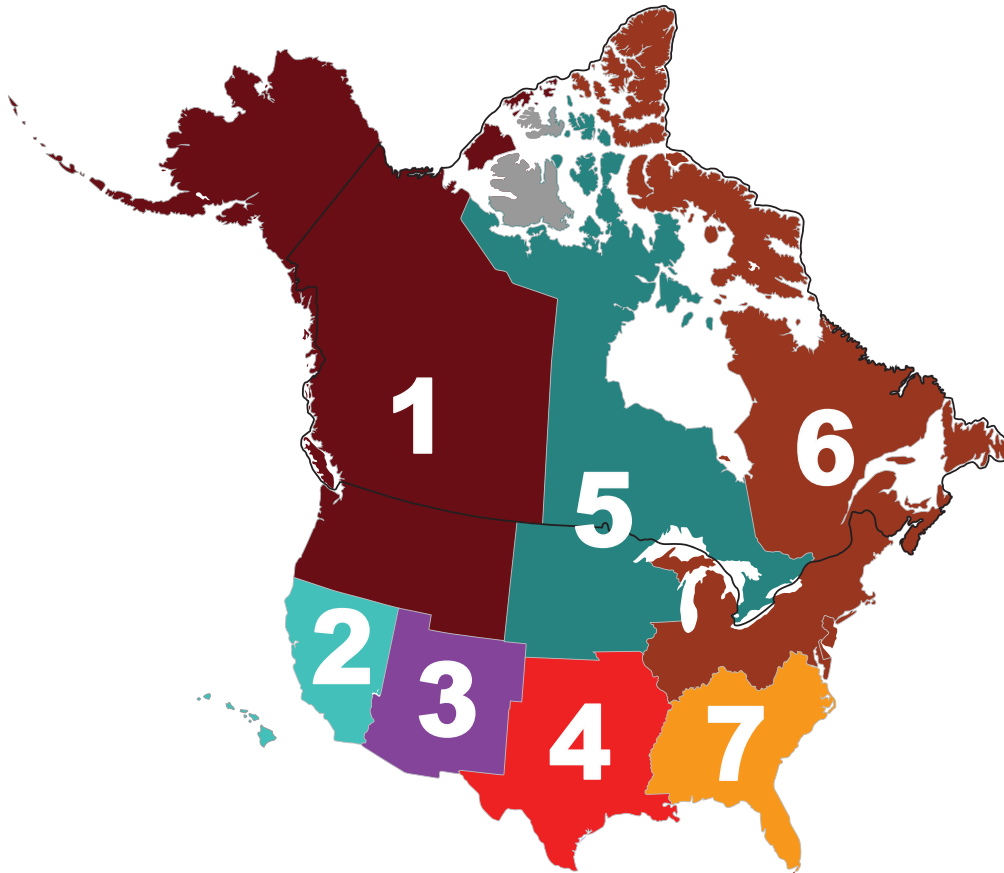
Region 1 (Northwest): Alaska, British Columbia, Alberta, Yukon, Northwest Territories, Idaho, Montana, Oregon, Washington, and Wyoming

Region 2 (West): California, Hawaii, and Nevada

Region 3 (Southwest): Arizona, Colorado, New Mexico, and Utah

Region 4 (South-Central): Arkansas, Kansas, Louisiana, Missouri, Oklahoma, and Texas

Region 5 (Upper Midwest): Manitoba, Saskatchewan, northwestern Ontario, western Nunavut, Iowa, Illinois, Michigan – Upper Peninsula, Minnesota, Nebraska, North Dakota, South Dakota, and Wisconsin

Region 6 (Northeast): New Brunswick, Newfoundland and Labrador, Nova Scotia, northeastern Nunavut, southern Ontario, Prince Edward Island, Quebec, Connecticut, Indiana, Massachusetts, Maine, Michigan – Lower Peninsula, New Hampshire, New Jersey, New York, Ohio, Pennsylvania, Rhode Island, and Vermont

Region 7 (Southeast): Alabama, Delaware, District of Columbia, Florida, Georgia, Kentucky, Maryland, Mississippi, North Carolina, South Carolina, Tennessee, Virginia, and West Virginia

Canadian Region: Alberta, British Columbia, Manitoba, New Brunswick, Newfoundland and Labrador, Northwest Territories, Nova Scotia, Nunavut, Ontario, Prince Edward Island, Quebec, Saskatchewan, and Yukon

AISES Safe Camp Policy

AISES Professional Chapters are expected to be a "Safe Camp," meaning a welcoming, inclusive, supportive, and safe environment for all our AISES family members regardless of race, color, sex, religion, sexual orientation, or gender expression/identity. Safe Camp includes recognizing the AISES Code of Conduct anyone found violating the code could be denied AISES membership or asked to leave an AISES event.

Please contact AISES staff member or a member of the Board of Directors if you have any questions.

AISES Code of Conduct

AISES was established with the goal of developing Indigenous professionals and leaders in the areas of science, technology, engineering, and math. Considering this goal, the first student leaders of AISES developed a set of principles that prohibited alcohol, illegal drugs, and harassment. These principles have become core values of the organization and are incorporated as the Code of Conduct.

The AISES Code of Conduct promotes professional development and personal growth by strictly prohibiting the use of intoxicating drugs or alcohol, all forms of harassment and discrimination, and encourages respectful and civil dialog and group discussions. The Code is meant to reflect the ideals of our Indigenous communities by establishing an expectation that we agree to protect and promote the well-being and growth of all people.

The Code is expected to be honored when individuals are representing the AISES organization and by all persons participating in AISES activities, events, and conversations. To this end, each person is asked to consider the spirit of the Code and promote its intent by refraining from prohibited activities and encouraging others to do the same.

AISES will continue to maintain the Code of Conduct as a symbol reflective of the teachings and values of our ancestors. The Code of Conduct represents the ideas and visions set-forth by the AISES founders and the student leadership. AISES values and respects the rights and privileges of others and asks that you honor the AISES organization, its mission, and the family of AISES by adhering to the Code of Conduct.

AISES Professional Chapters

Why Become a Chapter?

Professional Chapters provide AISES professional members a forum to come together to network, to give and receive professional development, and to offer fellowship with individuals with similar goals, dreams, and expertise. Professional Chapters can provide a sense of community and long-term support for members, as well as a place to relate to one another to discuss opportunities, challenges, and intellectual pursuits.

Benefits of Chapter Membership

- **Enhance your network:** Meet people with similar interests through participation in AISES conferences and workshops.

- **Take charge of your career:** AISES provides opportunities to develop leadership and networking skills at its annual events.

- **Stay inspired and motivated:** Continue to build relationships by having access to an international community of Indigenous professionals.

- **Become a mentor:** Become a mentor for the next generations of Indigenous people.

- **Broaden your knowledge:** Participate in conference workshops and present your technical work.

- **Be a leader:** Become a chapter officer, engage with the Professional Chapter Council, and be recognized through professional awards.

- **Give back to the community:** Become active in community service.

Ultimately, while AISES Headquarters offers support to strengthen chapter activities, it is the individual chapters that play the most important role in a chapter's identity and effectiveness.

AISES Professional Membership

Each AISES Professional Chapter must have a minimum of five AISES members, three of whom must be general members. **All chapter participants must be individual members of AISES**. Professional membership dues are $65 annually. (Membership dues waivers are available for recent college graduates and anyone facing financial hardship.) Join or renew your membership using this link: https://www.aises.org/membership.

Forming an AISES Professional Chapter

AISES Professional Chapter applications are available here: https://www.aises.org/professionals/starting-professional-chapter. Completed and submitted applications will be reviewed, and if accepted, the submitter will be notified via email. In addition, a welcome letter will be sent to the address provided in the application.

Forming an AISES Professional Chapter requires the following information:

1. Completion of the *Application for the Establishment of a Professional Chapter*. This application must be signed by the chapter President. Therefore, the first step will be to determine a chapter President.

   a. This form is a formal request to establish an official AISES Professional Chapter and must be included in the application packet submitted to AISES for approval. The application packet must also include the other documents listed below.

2. Verification of at least five current AISES memberships.

   a. Each AISES Professional Chapter must have a minimum of five members to petition for chapter formation. Three of these members must be general members. As noted previously, all chapter members must submit individual membership applications to become members of AISES.

      i. More information regarding the two types of AISES membership can be found at https://www.aises.org/membership/rules.

   b. Visit the AISES website to become a member: http://www.aises.org. Click on the "Become a Member" button in the upper right-hand corner of the page. From there, just follow the steps.

3. Professional membership dues are $65 annually.

   a. Waivers are available for recent college graduates and anyone facing a financial hardship.

AISES membership is open to all individuals. Any individual or group that fulfills the AISES Mission statement and is willing to attain the common goal of working together to bridge science and technology with traditional Native values is a welcomed addition to AISES.

If there is uncertainty about the membership status of a chapter member, please call AISES at 505.765.1052 or send an email to membership@aises.org.

4. Adoption of the AISES *Code of Conduct* and *Safe Camp Policy*. Review, discuss, and sign and date these forms.

   a. The AISES Code of Conduct and Safe Camp Policy must be signed by the chapter President. By signing the forms, chapter members acknowledge that they have read, understand, and accept the duties and responsibilities set forth in the AISES Code of Conduct and Safe Camp.

5. Signed copy of the *AISES Professional Chapter Affiliation Agreement*.

    a. A chapter must demonstrate that it will operate in accordance with the AISES Code for the Governing of Professional Chapters.

    b. A copy of the Code signed by the chapter President must be included with your application. The signed code indicates that the Code was adopted at a regularly scheduled meeting of the organizing committee.

    c. **A new agreement needs to be signed annually.**

6. Signed copy of the *AISES Professional Chapter Bylaws*.

    a. A chapter must demonstrate that it will operate in accordance with the bylaws and reasonable rules of operations and regulations that may be established by the AISES Board of Directors.

After fulfilling these requirements, please send your completed application and supporting documents to:

American Indian Science and Engineering Society
Engagement and Advocacy Department
6321 Riverside Plaza Lane NW, Unit A,
Albuquerque, NM 87120

or email: membership@aises.org

All forms and sample templates can be found on the AISES website at: https://www.aises.org/professionals/starting-professional-chapter.

New Chapter Recognition

Once the completed application is received, it will be reviewed for consideration. If the chapter application packet is incomplete, the submitter will be notified of missing documents and/or forms. No action will be taken on the application until all required documentation is received. The application will then be submitted to the AISES Membership Committee. Once accepted it will be sent to the AISES Board of Directors for approval. Upon approval the chapter President and Vice President will be added to the AISES Chapter Directory website. All chapter officers will be added to listservs.

Important Requirements for AISES Professional Chapters

As an AISES Professional Chapter, you will be required to submit annual reports via this link: https://www.aises.org/professionals/maintaining-professional-chapter. Check out the link for more information on what is included in the reports. Report deadlines:

- **Annual Chapter Report – Due January 20 of each year**

- **A new AISES Professional Chapter Affiliation Agreement needs to be signed and sent to AISES annually.**

Any Chapter that fails to submit the required annual report will be recommended to the AISES Board of Directors for the loss of charter.

Reactivation of Inactive Chapters

AISES Headquarters will consider reactivation of a Professional Chapter on a case-by-case basis. Please direct your questions about reactivation to membership@aises.org.

Maintaining an AISES Professional Chapter

Chapter Financial Management and Banking

AISES Professional Chapters benefit from operating under AISES' nonprofit status and Federal Employer Identification Number (Tax ID). Funds raised by a chapter are for the chapter to use, but they ultimately belong to AISES. Chapters must adhere to the following policies if they will have a bank account:

- An AISES officer must be a signer on all Professional Chapter bank accounts in order to have access to the bank account. However, AISES will not sign checks.

- If chapter funds are discovered to be used for anything other than chapter-related expenses, chapter members can be held accountable according to the law and banned from AISES membership. In addition, the entire chapter could lose its charter. Chapter leadership must be vigilant about the use of AISES funds. Funds are donations to be used to support STEM students and professionals and not for personal gain.

- Chapters may have up to $25,000 in their bank account at one time. Individual grants cannot be more than $20,000 without approval of the AISES Board. If additional grants are needed, chapters must have express permission from AISES Headquarters and Headquarters will hold the funds in an account for the chapter.

- Donations from one donor for $5,000 or more need to be detailed in the annual financial information report and must be accompanied by an image of the check(s). If the full name and contact information from the donor are not listed on the check, then please include this information in a separate "Donor Report." There will be a question on the annual report and a place to upload the check image.

- Chapters may not incur any expenditure obligation over $9,999 to any single vendor or person without the prior written consent of AISES Headquarters.

- All expenditures must have receipts to back up the charges. Receipts should be scanned and maintained in a secure, electronic file along with the corresponding financial report. Each expenditure should be described in detail and include a vendor name, purpose of the expenditure, and other important details, such as the actual date of the expenditures or events.

To maintain a chapter in good standing, submit an annual report on chapter members, activities, financial information, and meeting minutes. All income and expenses will be recorded on the AISES federal and state income tax returns. Reports are due January 20.

Late or incomplete reports could lead to the loss of a Professional Chapter's charter. It is imperative that complete reports be submitted to AISES Headquarters on time. A chapter will be considered on probation after missing one annual report deadline. Any chapter that fails to submit the required annual report will be recommended to the AISES Board of Directors for the loss of its charter.

Chapters must report any changes to chapter leadership or members as they occur.

Officers: Guidelines and Requirements

AISES Professional Chapters are encouraged to hold an election of officers. The election of Chapter officers shall be completed prior to December of each year, with the officers to **take office no later than January 1**. To be eligible for an officer position, professionals must meet the following criteria at the time of the election and throughout their tenure:

1. Is a member in good standing with AISES;

2. (Except for new chapters) shall have been a member of the chapter during the previous term;

3. Has indicated an understanding of the duties required and is available and willing to serve if elected.

General Officer Duties

The following information is not inclusive of all duties and responsibilities of officers in AISES Professional Chapters. It is provided as a general outline of the type of duties that could be accomplished by the various positions. Regardless of the position type, all Chapter officers should demonstrate leadership, professionalism, and accountability. Chapters may have additional criteria for holding an office. These positions are instrumental to the efficient and effective operation of an AISES Professional Chapter.

PRESIDENT	The President serves as the chapter leader, presiding at all meetings unless they designates another person. As a spokesperson for the group, the President meets with the other leaders of Professional Chapters, the community, and private industry. In all chapter activities, the President should keep in mind that they is a representative of both present and future AISES members. A good leader should facilitate maximum member participation in order to ensure a strong chapter. The responsibilities of this position tend to include but are not limited to: • Preside over regularly scheduled meetings. • Assign duties to committee chairs or officers. • Ensure the planning and promotion of activities proceed in a timely manner. • Assist chapter members or officers in the implementation of events.
VICE PRESIDENT	The duties of the Vice President are to preside in the absence of the President. The Vice President must be up to date on all chapter activities and communication. The responsibilities of this position tend to include but are not limited to: • In the absence of the President, preside over regularly scheduled meetings. • Assist the President in responsibilities related to that office. • Consult with the President on a regular basis. • Demonstrate leadership ability and strong organizational skills.

TREASURER	The Treasurer (or Secretary-Treasurer), as financial officer of the chapter, is authorized to receive and disburse all funds under the direction of the Executive Committee of the chapter. The Treasurer is also responsible for any chapter account to which the chapter might have access. The Treasurer should keep the officers and members informed about the organization's financial activities. The responsibilities of this position tend to include but are not limited to: • Attend all regularly scheduled meetings. • Serve as consultant to other chapter members relating to the budget, expenditures of funds, requisitions, etc. • Prepare and deliver a budget report at each regularly scheduled meeting. • Serve as a liaison to AISES Headquarters on chapter finances, reconcile monthly bank statements, and submit annual report to AISES.
SECRETARY	The duties of the Secretary are to maintain complete and accurate records, including membership, minutes of meetings, and correspondence files. The responsibilities of this position tend to include but are not limited to: • Attend all regularly scheduled meetings. • Record minutes and take roll of the members. • Transcribe minutes of meeting within one week of the meeting. • Maintain a notebook of official meeting minutes throughout the year.
OPTIONAL POSITIONS	Student Outreach, Public Relations Officer, Membership Officer, Professional Development and Awards, Webmaster

Create Online Chapter Resources

Consider creating additional online chapter resources for your members, such as a chapter website and/or accounts for Twitter, Instagram, Facebook, and/or LinkedIn.

AISES Logo Usage

Chartered AISES chapters/organizations (high school, college, professional, and tribal) may use the AISES logo without permission from AISES. For more information please see the AISES logo use guidelines at https://www.aises.org/resource-center/media.

If your chapter would like to create a logo for your chapter, it must be sent to AISES for approval. For more questions please contact Montoya Whiteman, Senior Director of Marketing at, info@aises.org.

Opportunities for AISES Professional Chapters and Members

AISES Professional Chapter Awards Program

The Professional Chapter Awards Program is modeled after the Professional of the Year Awards, with two categories that chapters will be considered for based on the following: impact to the AISES mission, community service, professional development, and innovative chapter activities. Chapters compete in the following categories: Outreach and Community Service and Professional and Chapter Development.

For more information, visit: https://www.aises.org/professionals/chapter-awards-program
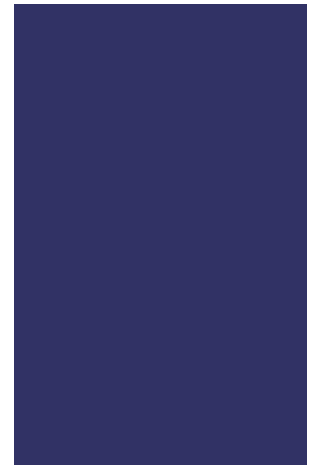
AISES Board of Directors, Committees, and Advisory Councils

Become an active voice and informed member of AISES by joining our Board of Directors, Committees, or Advisory Councils.

For more information, visit: https://www.aises.org/about/board

AISES Full-Circle Mentorship Program

AISES is unveiling its Full-Circle mentoring opportunity for college and professional members. As part of the Full-Circle Mentorship program and with AISES staff coordination, participants will co-create a mentorship plan, and check-in periodically, and are encouraged to participate in webinars to enhance their mentorship relationship. Applications will be reviewed and accepted on a first come, first-served basis until filled.

For more information, visit: https://forms.aises.org/full-circle

AISES Professional Awards

The AISES Professional Awards were established to provide recognition for outstanding Indigenous professionals while assisting with the advancement of American Indian and Alaska Native professionals, role models, and future leaders.

https://www.aises.org/professionals/programs#qt-professional_programs-ui-tabs1

AISES Ely S. Parker Award

The purpose of the award is to recognize those Indigenous leaders who most clearly embody AISES' mission and goals through their achievements and contributions to science, technology, engineering, and math. Members of the Board of Directors, officers, staff, and corporate sponsors are not eligible.

For more information, visit: https://forms.aises.org/ely-s-parker

AISES National Conference

The Annual AISES National Conference is a unique, three-day event focusing on educational, professional, and workforce development for Indigenous peoples of North America and the Pacific Islands in science, technology, engineering, and math (STEM) studies and careers. Attendees include Indigenous high school and college students, educators, and professionals, including representatives from Tribal Nations, Tribal enterprises, and Indigenous-owned businesses. The conference also includes the LARGEST college and career fair in the U.S. for Indigenous students and professionals! Exhibitors at the College and Career fair represent a diverse range of corporations, educational institutions, government agencies, nonprofit organizations, Tribes, and Indigenous-owned businesses.

For more information, visit: https://conference.aises.org/

AISES in Canada National Gathering

The AISES in Canada National Gathering will give Indigenous STEM (science, technology, engineering and math) students and professionals an opportunity to gather, connect, and create long-lasting relationships within Canada and across the continent.

For more information, visit: https://www.aises.ca/

AISES Leadership Summit

The AISES Leadership Summit delivers on strategies that equip Native science, technology, engineering, and math (STEM) students and leaders with the knowledge, tools, and wisdom to succeed within the organizational structures in their work or academic lives.

For more information, visit: https://summit.aises.org/website/19798/home/

AISES Regional Conferences

Regional Conferences are typically held at college campuses, and are hosted by each school's AISES Chapter. Many professional members participate as mentors and speakers, sharing their expertise and facilitating discussions in areas like engineering or environmental science, or in crossovers between traditional ecological knowledge and western science.

For more information, visit: https://www.aises.org/news/events/regional-conferences

Chapter Resources

Running a Chapter Meeting

Professional Chapters are encouraged to have regularly scheduled meetings. Below is an example of an agenda that may help you design your meetings:

Monthly AISES Chapter Meeting
April 30, 2020
1 p.m. Mountain Time

Attendees:

List Chapter officials and members in attendance.

Agenda

1. Call to Order (1 minute)
    Officially start the meeting

2. Introduction & Welcome (5 minutes)
    President welcomes members to the meeting

3. Treasurer's Report (5 minutes)
    Treasurer gives report of account balance and provides an update on the financial status of the club

4. Secretary's Report (5 minutes)
    Secretary provides summary of last meeting

5. Old Business (10 minutes, if necessary)
    President leads discussion of any business that was not decided during the last meeting

6. New Business (20 minutes)
    President leads discussion of new business and members vote, if needed

7. Schedule Next Meeting (5 minutes)
    Chapter decides when and where the next meeting will be held

8. Adjournment (1 minute)
    Meeting is closed

We encourage chapters to develop their own strategy for running a meeting. Chapters should create an agenda for each meeting to ensure meetings are conducted in an organized and timely manner. Creating agendas helps when transitioning to new leadership at the end of the year. New leadership can easily access your past chapter activities.

Recruiting and Retaining Members

New and consistent membership is important to the success of an AISES Professional Chapter. Your chapter will benefit from devoting time and energy to the recruitment and retention of members.

Recruiting Members

Social Media	Social media is an easy way to reach many professionals. Chapters should create online resources and list upcoming events. This not only lets individuals know more about your chapter, but it also makes others aware of the chapter's existence.
AISES as a Resource	Ask AISES to send an email on your chapter's behalf to encourage members to join your Professional Chapter.
Phone Calls or Email	Organized phone calls and emails are a good means of follow-up once you've received an email/phone call from potential members. Chapter members can share the task, with each caller/sender being responsible for contacting a specific number of people. ***Tip:** A chapter email or social media page provides a quick and simple way for interested Professionals to find details on chapter events, meetings, and other shared information.

Retaining Members

Organization	Staying organized will help your chapter retain its members. *Tip: Create a calendar that can be shared within your chapter. List upcoming group activities/fundraising and meetings.
Welcoming/Friendly Environment	Creating a welcoming/friendly environment will likely keep new as well as returning members involved in the chapter. It is important to create a safe and comfortable environment and foster a sense of belonging. *Tip: Icebreakers and team-building activities are great ways to build a welcoming/friendly atmosphere for your chapter.
Involvement	Individuals generally join a club/chapter to volunteer, socialize, get involved, and stay active. People want to contribute, so be sure to ask for your members for help and provide them with opportunities to feel a sense of ownership in the chapter and its activities. *Tip: Ask for input from your members, in providing ideas for group activities/fundraising, contributing to group discussions, and taking on tasks for various group activities/fundraisers.

Member Benefits	Another way to keep members motivated is to highlight the benefits of being an AISES member. *Tip: Share information on scholarships, internships, and group discounts for attending AISES events.
Communication	Remember to communicate clearly and frequently. Be sure to remind your members of what's going on with the chapter. *Tip: Create an office role whose primary responsibility is to keep members in the loop.
Time Management	Remember to be respectful for your members' time. Please recognize that your members care about the chapter, but also have classes and jobs to prioritize. Be honest and communicative about time commitments. *Tip(s): Start and end chapter meetings on time. Ask for help on specific, time-limited tasks.
Commitment	Being a working professional is tough and requires a lot of time, so flexibility is key. Work with your members on their level of involvement. *Tip: Think critically about what meetings and events are mandatory.
Make It Meaningful	Get to know your members and find out why they were interested in joining your chapter. *Tip: Provide opportunities for members to contribute their ideas.
Make It fun	Get to know you members on an individual basis and show them you care about who they are as individuals. Include opportunities to socialize and take a break. *Tip: Consider planning an activity night once a month where members can invite friends to participate.

Fundraising

Things to remember when doing a fundraiser:

- Set an objective
- Assemble a fundraising committee
- Create a group fundraising budget

Brainstorm event ideas with your chapter members:

- Establish a plan
- Spread the word
- Triple check everything is in place and ready for your event

Professional fundraising ideas to explore:

- Establish a bank account with a member of AISES national as co-signer
- Small community grants are a great resource
- Request a donation from your place of work
- Large grants should be coordinated with AISES Headquarters
- Sports competition
- Food sale
- Raffle
- Silent auction
- Trivia tournament
- Yard sale
- Theme party/dinner
- Bowling night
- Tribal sponsorship
- Matching gifts

Budgeting for Events

Sample Budget

Expenses	Budget	Actual	Notes
Meeting Space:			
Room A			
Room B			
Banquet room			
Total Meeting Space			

Expenses	Budget	Actual	Notes
Food:			
Pizza			Depends on # of registrations
Cases of water			Depends on # of registrations
Total Food			

Expenses	Budget	Actual	Notes
Supplies:			
Outreach/marketing			
Registration			
Total Supplies			

Expenses	Budget	Actual	Notes
Printing:			
Fundraising flyers			
Program			

Expenses	Budget	Actual	Notes
Name badges			
Total Printing			
Other Expenses:			
Participant gift bags			Depends on funding
Fundraising T-shirts			Depends on funding
Sponsor gifts			Depends on funding
Projector and screen			How many rooms in use
Microphone(s)			How many rooms in use
Total Other Expenses			
Overall Expenses			

Give Back to the Community

For many Indigenous peoples the concept of community is of critical importance. It's a place that provides a sense of belonging as well as holds emotional and social ties that bind us to our culture and provide a sense of kinship. As a result, when the opportunity arises to reciprocate, we don't hold back.

Below is a list of ideas/ways to give back to your surrounding community.

- Raise money to provide a scholarship(s) for a student in your region
- Raise money to provide a travel scholarship(s) for a student or AISES College Chapter to attend one or more AISES annual events/conferences
- Volunteer as a judge of research presentations with AISES
- Participate in a local school tutoring program
- Organize games and activities for children in your community
- Organize webinars for AISES College Chapters in your region
- Organize a food drive for your local Indigenous center
- Collect school supplies for a tribal school
- Organize online tutoring services for pre-college and college students via Zoom or GoToMeeting
- Host a Q & A session for pre-college and college members in your region
- Provide pre-college and college shadowing opportunities
- Sponsor a Professional Night for students to met with professionals
- Engage with local Native community organizations and offer to provide volunteers for tutoring
- Set up a booth at local powwows
- Offer speakers and assistance to your regional conference
- Offer workplace shadowing days for youth and community members

Group Activities

As previously mentioned, individuals generally join a chapter to volunteer, socialize, get involved, and stay active. Below are a few ideas for group activities to build your chapter's relationships.

- Host a potluck dinner, picnic, BBQ, etc.
- Schedule an end of year banquet
- Organize a holiday party
- Play a sport together
- Volunteer as a group
- Start a fantasy sports league
- Go to a free community event

Notes

NEW MEXICO OFFICE
6321 Riverside Plaza Ln NW, Unit A
Albuquerque, NM 87120
505.765.1052 • F 505.765.5608

COLORADO OFFICE
707 Winchester Circle, Suite 100
Boulder, Colorado 80301
720.552.6123 • F 720.526.6940

www.aises.org